

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

REGULAR MEETING MINUTES

Robert L. Craig School
Media Center
October 11, 2016

Call to order by Board President

Meeting opened at 6:30 PM

Roll Call

Members Present: David Vaccaro, James Campbell, Sheila King, Charles Pallas,
Melissa Rose

Member Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Dr. Vincent Occhino, Interim Business Administrator/Board
Secretary
Board Attorney, Dennis McKeever, Esq
Staff members Greg Keelen and Kathy Kinsella

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of September 27, 2016 regular and closed session – 1.0

Motion: James Campbell
Seconded: Sheila King
Action taken: Approved Ayes 5 Nays 0

- Acceptance of Correspondence

Motion:
Seconded:
Action taken: No Correspondence

- Superintendent's Report

Motion: Sheila King
Seconded: James Campbell
Action taken: Approved Ayes 5 Nays 0

- Submission of HIB Cases – October 2016

Investigations

1

Confirmed Cases

0

- Public Comments - (Agenda Items Only)

Open: 6:40 PM
No Comments
Closed: 6:41 PM

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
Seconded: Melissa Rose
Action taken: Approved Ayes 5 Nays 0

1. Motion to approve the Submission of Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Moonachie School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Moonachie School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Moonachie School District in compliance with Department of Education requirements. – Attachment 2.1

2. Resolve that the Moonachie approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended September 2016 and in the amount of \$71,943.98 -- Attachment 2.2

3. Resolve that the Moonachie Board of Education approve the budgetary line-item transfers through September 2016 – Attachment 2.3
4. Resolve that the Moonachie Board of Education acknowledges receipt of the monthly certification of the Business Administration/Board Secretary for August 2016 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of education – Attachment 2.4
5. Resolve that the Moonachie Board of Education accepts the Report of Secretary and Treasurer of the Moonachie Board of Education for August 2016 – Attachment 2.5
6. Resolve that the Moonachie Board of Education approves charging the following salary amounts to the 2016-2017 NCLB Title I grant for provision of Basic Skills instructional services:

Kathleen Kinsella	\$45,000
Martha Morales	<u>\$30,000</u>
	\$75,000

3. Policy:

Motion:	Charles Pallas
Seconded:	Sheila King
Action taken:	Approved Ayes 5 Nays 0

1. Resolve that the Moonachie Board of Education approves the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27 – 11.2) as follows: On Thursday, September 28, 2016 at 8:10 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in the front of the school and included Bus 1 and 2. James Knipper supervised the drill with assistance from staff member - Patricia Schomaker – Attachment 3.1
2. Resolve that the Moonachie Board of Education approves the following revised and new policies.

P 5339	Screening for Dyslexia (Revised)
P7481	Unmanned Aircraft Systems (UAS also known as Drones) (new)
P8441	Care of Injured and Ill persons (Revised)
R8441	Care of Injured and Ill persons (Revised)
R8630	Emergency School Bus Procedure (Revised)

4. Personnel

Motion: Sheila King
 Seconded: Melissa Rose
 Action taken: Approved Ayes 5 Nays 0

1. Resolve that the Moonachie Board of Education approves the following workshops:

Workshop	Date	Attendee	Cost
25 TH Annual NJAAP School Health Conference	October 18, 2016	Donna Gallo	\$195 & Travel
NJECC	October 21, 2016 November 18, 2016 – AM December 16, 2016 - AM	Joshua Frisch	\$0 Travel
NVCC	October 18, 2016 November 8, 2016	Martha Morales	\$0 Travel
Science Curriculum Meeting	October 20, 2016 (all day)	Natasha Dillon	\$0 Travel
NGSS Grade 4 Science Standards	October 11, 2016 (all day)	Janice Mawdsley	\$0 Travel

2. Resolve that the Moonachie Board of Education approves the following fieldtrip:

Date	Grade/Teacher	Destination	Cost
11/15/16	3 rd Ms. Ten Hoeve	Macy's Parade Studio (approximately a 2 hour field trip)	0 – cost Transportation cost - TBD

3. Resolve that the Moonachie Board of Education approves Nicole Dirienzo as a substitute Nurse for the 2016-17school year. – Salary - \$150.00 per day (pending approval on substitute certificate and criminal history)
4. Resolve that the Moonachie Board of Education approves the Rite Aid Pharmacy wellness clinic for RLC staff members on Friday, October 14, 2016, at 8:00 a.m. – 9:00 a.m. Flu, Pneumonia and Shingles vaccines will be offered to staff. There will be no charge to RLC or staff. Participants will need to copy their insurance card as insurance will pay for vaccination. If any Board of Education members would like to participate they need only call Mrs. Gallo, school nurse, prior to date.

5. Curriculum

Motion: Sheila King
 Seconded: Charles Pallas
 Action taken: Approved Ayes 5 Nays 0

1. Resolve that the Moonachie Board of Education approves the 2016-2017 Moonachie School District Nursing Services Plan – Attachment 5.1

6. Facilities No Discussion
 Motion:
 Seconded:
 Action taken:
7. Old Business
 Motion: Mr. Pallas requested that his remarks regarding Dr. Pond's efforts to increase the students PARCC test Scores in language arts be part of the October 11, 2016 minutes. (See Attached)
 Seconded:
 Action taken:
8. New Business No Discussion
 Motion:
 Seconded:
 Action taken:
9. Information Items
 1. Monthly Report of Attendance Officer for the month of September 2016 Attachment 9.1
 2. Average Monthly Attendance from 9/1/16 - 9/30/16 – Attachment 9.2
10. Discussion Items No Discussion
11. Public Comments
 Open: 6:48 PM
 Staff member Greg Keelen remarked about the Summer Reading Program, the kindergarten students made a successful transition in to first grade and the results of the PARCC test indicate that our students are reading at or above grade level.
 Closed: 6:50 PM
12. Adjournment Time: 7:00PM
 Motion: James Campbell
 Seconded: Sheila King
 Action taken: Approved Ayes 5 Nays 0

Respectfully submitted,

Vincent J. Occhino

Dr. Vincent Occhino

Interim Business Administrator/Board Secretary